



Kuvempu University

Directorate of Distance Education

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Directorate of Quality Management

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No. KU/DQM/TQM-Assign/2015-16

Date: 15-06-2015

SUBMISSION OF INTERNAL ASSESSMENT ASSIGNMENTS-2014-15

Instructions to the Students for Writing & submitting Internal
Assessment Assignments

M.Sc. TQM Previous/Final Year & PDQM

Important: Candidates are advised to read the following instructions carefully, prepare and submit the assignment accordingly.

1. While answering the assignments, you must enter your Name, Registration No., Name of the Course, Session, paper name and paper code neatly on the cover/ first page.
2. Affix your signature at the place indicated on the cover page. Without student's signature, assignments are liable to be rejected.
3. Assignments must be in your own handwriting. Assignments will be rejected and no marks will be awarded if handwriting mismatch is found.
4. Assignment is accepted only in English language and last date to submit the assignments is **21st August, 2015**.
5. While submitting the assignment do not stitch-bind or spiral bind the IA sheets into one unit. You can use single pin or tie them into a bundle using only thread or rubber band.
6. Assignments already submitted cannot be re-submitted for improvement of marks and are not subject to re-evaluation.
7. The completed assignments should be submitted on or before the last date to:

The Director,
Directorate of Quality Management
319/5, Neb Sarai,
Maidan Garhi Road,
New Delhi - 110068

Note: Do not forget to write "**Answer to Assignment**" on the top of the envelope & also details such as Registration No., Name & Subject Code in Bold Letters. All assignments should be enclosed in one envelope. Kuvempu University, Directorate of Distance Education, Shankaraghatta & Directorate of Quality Management, New Delhi will not be responsible for delay in receipt of Internal Assignment after the stipulated date for submission, or non-receipt of I.A. by courier or ordinary post or any means for which complaints will not be entertained.